



# MANAGEMENT COMMITMENT INSTRUCTIONS

**Note:** The information on this form is collected to process your application for managed forest land classification. Confidentiality of information contained within this form and information gathered by the Managed Forest Council is governed by the *Freedom of Information and Protection of Privacy Act*.

## Instructions for Completing Management Commitment

Application for managed forest land class includes the Management Commitment and accompanying map(s).

**An application for managed forest land class must be received by the Council by August 31 of each year in order to be processed in time for the next year's assessment roll.**

Please contact the Council if you have questions regarding the requirements of the Management Commitment form.

Management Commitment Part	Required Information	Instruction
Part 1: Registered Owner	Name	Fill in the owner's name as it appears on the Land Title notice
	Agent	If an agent manages the property, specify the agent's name along with contact information
Part 2: Identification of Lands	Legal description	Fill in the legal description as shown on the Property Assessment notice
	Assessment Roll #	Available on Property Assessment notice
	Parcel Identifier (PID)	Fill in the parcel identifier (PID) as shown on your Property Assessment notice
	Area	Enter area in hectares for each parcel. Show total hectares
	Residence/dwelling	Identify if there are any dwellings on the parcels listed in Part 2.
	Local Government	Identify city/ municipality or regional district.
Part 3: Long Term Forest Management Objectives	Objectives	Provide brief, concise long-term management objectives for the stated values and management practices that apply to the property. Objectives will depend on the nature of the property, and would cover significant key environmental values as identified by the Private Managed Forest Land legislation. The five key environmental values are fish habitat, water quality, soil conservation, reforestation and critical wildlife habitat. Sample objectives are provided in Council's Field Practices Guide.
	Strategies	Describe how you intend to manage the property with respect to the stated items in part 3, and any other management activities specific to your property. Sample strategies are provided in Council's Field Practices Guide.
Part 5: Soil Quality Assessment	Site Class by area	Soil quality/ site class is required by BC Assessment for assessing the bare land value. Site class is summarized in hectares.  Site class or site index may be available on an existing forest cover map for the property, or could be assessed by a forestry consultant. Enter the hectares included in each of the good (G), medium (M), and poor (P) classes, as well as area on the property that is inoperable or nonproductive according to the definitions on the Management Commitment form.  Site index is more commonly shown on forest cover maps than site class. Site index can be converted to site class according to Section 2 of the Managed Forest Land and Cut Timber Values Regulation.
Part 6: Inventory of Existing Roads	Map	Include a map that shows existing roads on the property. Road locations may be shown on the same map required by Part 7.

<b>Management Commitment Part</b>	<b>Required Information</b>	<b>Instruction</b>
Part 7: Forest Cover Information	Stratify and label forest cover into distinct polygons.  Must identify any LTR area	Forest cover information is shown for discreet areas of the property that have significant differences in major tree species, age class, height class, or site class.  The map must include identification of the Land to Reforest (LTR) areas of 1 hectare and greater. These are areas where timber has been harvested or destroyed, and not yet restocked per the Private Managed Forest Land Council Regulation section 31*.  If a forest cover map is not available, one option is to have one prepared by a forestry/mapping consultant.  Forest cover information can be shown on the same map required by Part 6.
Part 8: Commercial Species	List of commercial tree species	Identify which commercial species will be suitable for planting or natural regeneration, whether or not reforestation is needed at the time of application.
Part 9: Distance to Log Dump / Sawmill	Average kilometers	This information is required by BC Assessment in order to assess the bare land value. If your property is on the coast, identify the distance category that reflects the average distance to the closest log dump. In the interior, identify the distance category to the closest sawmill.
Part 10: Topography	Slope category	This information is required by BC Assessment in order to assess the bare land value. Determine the slope category that reflects the average slope for the entire area included in the application.
Part 11: Restrictions on Forest Activities	List of restrictions	Restrictions to activities such as the harvesting of trees might be set out in local bylaws or covenants that have been placed on the property.
Part 12: Declaration	Commitments  Authority for entry onto land	The commitments specified in this section are required in order to apply for Managed Forest class. Please refer to the Legislation webpage for links to the <i>Private Managed Forest Land Act</i> and regulations.  Under sections 23 and 24 of the <i>Private Managed Forest Land Act</i> , Council and persons authorized by the Minister responsible for the administration of the <i>Wildlife Act</i> may enter private Managed Forest land at reasonable times and with reasonable grounds to determine compliance with the Act and regulations or for any purpose related to the management of critical wildlife habitat.
Signature	Owner(s) or authorized agent	Must be signed by all owners or in the case of a corporation, a signing officer of the corporation. If there is more than one owner, the Management Commitment can be signed by one of the owners, and the other owners must sign the authorization to act as managed forest agent form.
Attachments	Maps	Maps for property location, existing roads, and forest cover are identified in Parts 2, 6, and 7 above. The requirements for all 3 parts can be submitted on one map if practicable.

\*Private Managed Forest Land Council Regulation Section 31:  
'restock' means to establish a stand of trees that contains at least 400 crop trees per hectare reasonably well distributed across the disturbed area if the stand is on the Coast; and at least 600 crop trees per hectare reasonably well distributed across the disturbed area if the stand is in the Interior. See regulation for entire reforestation requirements.