



MANAGEMENT COMMITMENT INSTRUCTIONS

Note: The information on this form is collected to process your application for managed forest land classification. Confidentiality of information contained within this form and information gathered by the Managed Forest Council is governed by the *Freedom of Information and Protection of Privacy Act*.

Instructions for Completing Management Commitment

Application for managed forest land class includes the Management Commitment and accompanying map(s).

An application for managed forest land class must be received by the Council by August 31 of each year in order to be processed in time for the next year's assessment roll.

Please contact the Council if you have questions regarding the requirements of the Management Commitment form.

Management Commitment Part	Required Information	Instruction
Part 1: Registered Owner	Name	Identify all owner names as they appear on Land Titles. Attach a list if space is limited.
	Agent	If an agent manages the property, specify the agent's name along with contact information. Use this section only when the agent will be the contact for the managed forest.
Part 2: Identification of Lands	Legal description	Fill in the legal description as shown on the Property Assessment notice
	Assessment Roll #	Available on Property Assessment notice
	Parcel Identifier (PID)	Fill in the parcel identifier (PID) as shown on your Property Assessment notice
	Area	Enter area in hectares for each parcel.
	Residence/dwelling	Identify if there are any dwellings on the parcels listed in Part 2.
	Local Government	Identify city/ municipality or regional district.
Part 3: Long Term Forest Management Objectives	Objectives	Provide brief, concise long-term forest management objectives for the property. Objectives need to address the use of the land for the production and harvesting of timber, and the key environmental values identified in the Private Managed Forest Land Act: water quality, fish habitat, soil conservation, reforestation and critical wildlife habitat. Sample objectives are provided in Council's Field Practices Guide.
	Strategies	Describe your strategies to achieve your long term forest management objectives and to protect key environmental values Sample strategies are provided in Council's Field Practices Guide.
Part 4: Strategies to Achieve Forest Management Objectives	Strategies	Describe your strategies to achieve your long term forest management objectives and to protect key environmental values Sample strategies are provided in Council's Field Practices Guide.
Part 5: Soil Quality Assessment	Site Class by area	Soil quality/ site class is required by BC Assessment for assessing the bare land value. Site class is summarized in hectares. Site class or site index may be available on an existing forest cover map for the property, or could be assessed by a forestry consultant. Enter the hectares included in each of the good (G), medium (M), and poor (P) classes, as well as area on the property that is inoperable or nonproductive according to the definitions on the Management Commitment form. Site index is more commonly shown on forest cover maps than site class. Site index can be converted to site class according to Section 2 of the Managed Forest Land and Cut Timber Values Regulation.
	Map	Include a map that shows existing roads on the property. Road locations may be shown on the same map required by Part 7.
Part 6: Inventory of Existing Roads	Map	Include a map that shows existing roads on the property. Road locations may be shown on the same map required by Part 7.

Management Commitment Part	Required Information	Instruction
Part 7: Forest Cover Information	Stratify and label forest cover into distinct polygons. Must identify any LTR area	Forest cover information is shown for discreet areas of the property that have significant differences in major tree species, age class, height class, or site class. A forest cover label is required to identify these attributes for each outlined polygon. The map must include identification of the Land to Reforest (LTR) areas of 1 hectare and greater. These are areas where timber has been harvested or destroyed, and not yet restocked per the Private Managed Forest Land Council Regulation section 31. Forest cover information can be shown on the same map required by Part 6.
Part 8: Commercial Species	List of commercial tree species	Identify which commercial species will be suitable for planting or natural regeneration, whether or not reforestation is needed at the time of application.
Part 9: Distance to Log Dump / Sawmill	Average kilometers	This information is required by BC Assessment in order to assess the bare land value. See BC Assessment's Managed Forest Land and Cut Timber Values Regulation for definitions.
Part 10: Topography	Slope category	This information is required by BC Assessment in order to assess the bare land value. See BC Assessment's Managed Forest Land and Cut Timber Values Regulation . Determine the slope category that reflects the average slope for the entire area included in the application.
Part 11: Restrictions on Forest Activities	Restrictions	Local government bylaws or covenants/ conservation agreements on the property may place restrictions or prohibitions on the growing and harvesting of trees. Identify the applicable bylaws including OCP, zoning bylaw and any other bylaws or covenants that may restrict forest activity and their associated potential restrictions or prohibition.
Part 12: Declaration	Commitments Authority for entry onto land	The commitments specified in this section are required to apply for Managed Forest class. Refer to the Legislation webpage for links to the <i>Private Managed Forest Land Act</i> (Act) and regulations. Under sections 23 and 24 of the <i>Private Managed Forest Land Act</i> , Council and persons authorized by the Minister responsible for the administration of the <i>Wildlife Act</i> may enter private Managed Forest land at reasonable times and with reasonable grounds to determine compliance with the Act and regulations or for any purpose related to the management of critical wildlife habitat.
Signature	Owner(s) or authorized agent	Must be signed by all owners or in the case of a corporation, a signing officer of the corporation. If there is more than one owner, the Management Commitment can be signed by one of the owners, and the other owners must sign the authorization to act as managed forest agent form.
Signature	Forest Professional	Management Commitments and amendments require signoff by a forest professional as specified in Council's Policy AP0-10: Management Commitments and Forest Professionals
Attachments	Maps	Maps for property location, existing roads, and forest cover are identified in Parts 2, 6, and 7 above. The requirements for all 3 parts can be submitted on one map if practicable.
Submission	PDF documents or hardcopy	Send completed Management Commitment and accompanying maps to: office@mfcouncil.ca OR Managed Forest Council 305-1627 Fort Street Victoria, BC V8R 1H8
Contact Us		You can reach the Council office at office@mfcouncil.ca or call us at 250-386-5737